

Preproposal Instructions

Project Title

The project title is limited to 70 characters including spaces. **Note:** If funded, the project title must stay the same throughout the life of the project.

Principal Investigator

We understand that on occasion, a co-pi might submit a pre-proposal on behalf of the Principal Investigator. You will indicate whether you are the PI or submitting on behalf of another and enter their information to link the proposal to them as the lead investigator.

Proposed Project Duration and PI/Co-PI

Select 1, 2 or 3 from upper right-hand corner of Preproposal form. Maximum length is 3 years. For each PI/Co-PI, include all requested information. Each is expected to remain an actively engaged contributor throughout the project, most clearly reflected via an associated budget.

Cooperators

List cooperators involved in the project. A cooperator is a company that is donating products or services or an individual serving in an advisory capacity.

Budget

List the total amount requested, rounded to the nearest dollar, for each year of the project. If your preproposal is approved for a full proposal submission, a more detailed budget will be required. Budget at this stage does not have to be final, numbers can be adjusted in full proposal.

Budget Requests for Funding Not Allowed

The WTFRC does *not* pay for overhead charges, tuition for graduate students, or publication costs. It also does not fund travel to professional society meetings or research reviews.

Justification and Objectives

Up to 3,000 characters (including spaces) is allotted for justification and objectives. You may utilize the allotment any way you wish between the two areas. **Justification:** Provide a concise summary how this research project will benefit the growers of Washington State. **Objectives:** Using numbering (1, 2, 3....) to identify the specific research proposal objectives.

Submitting Your Pre-Proposal

Submit preproposals electronically via the grants portal by first ensuring all information requested is filled out and then choose "Save and Continue." At this point your preproposal will be saved as a draft and you can exit your screen to revisit at another time or choose "Submit Pre-Proposal" to complete your submission. You will receive a confirmation email that your submission was successful and you will also be able to see your status by choosing "Proposals & Pre-Proposals" along the top ribbon of your portal view.

Follow this link to access the WTFRC Grants Portal: <https://treefruitresearch.my.site.com/>

Questions: Contact Paige Beuhler at paigeb@treefruitresearch.com or (509)665-8271, ext.